

Weston Under Wetherley Parish Council

**Minutes of the Council Meeting held at 7:30pm,
6th December 2017, the St Michaels Church**

Present:

Councillor Jeff Arnold (Vice Chairman)
Councillor Jenny Arnold
Councillor John Hammond

Councillor Pam Redford (Chairman)
Councillor Wallace Redford
Councillor Nick Harrington

In Attendance:

Jane Chatterton Clerk & RFO
WDC: Councillor Trevor Wright

Villagers: 0

63. Apologies

There were no apologies for absence.

64. Declarations of Interest:

There were no declarations of interest.

65. Public participation

There were no members of the public present.

66. Minutes

The minutes of the Parish Council meeting held on 26th October 2017 were approved and the minutes were signed by the Chairman.

67. Councillor's reports and items for future Agenda

Reports received from County Councillor Cllr. Wallace Redford and District Councillor Trevor Wright.

HS2

Councillor Wright reported that the grant funds in relation to HS2 had increased by £8m and this money was earmarked for Warwickshire.

Councillor Wallace Redford updated that work would commence in Summer 2018 on clearing the land in relation to HS2. It was noted that the routes for the HGV vehicles would not include passing through Weston under Wetherley. The route that previously included Mill Lane in Cubbington had changed and HGV vehicles would now use the main road. Reports suggested that an extra 400 movements per day would occur.

If HS2 HGV vehicles were seen in the village of Weston then these should be reported. The contractor could receive 2 warnings with the third meaning they received a ban. The County Council were in the process of building a new bridge, if completed on time this would mean that the Ashow Road would then not be used.

It was reported that the nearest affected village would be Offchurch.

Coventry and Warwickshire Partnership NHS Trust

It was reported that the Coventry and Warwickshire Partnership NHS Trust had received a CQC (Care Quality Commission) inspection on 26th to 30th June, report published 8th November.

The Overall rating for services were:

Are services safe?	Requires improvement
Are services effective?	Requires improvement
Are services caring?	Good
Are services responsive?	Requires improvement
Are services well-led?	Requires improvement

RESOLVED THAT the updates be noted.

68. Correspondence**68.1 External Auditor**

Notification had been received advising about the process for the next round of audit. It was confirmed that the auditors would be PKF Littlejohn LLP.

The fee would be £200 for councils with a budget of up to £25,000. However, if the parish council were in this bracket then it was able to self-certificate that the parish Council was exempt from external audit in which case there would be no fee to pay.

RESOLVED THAT the update on the external auditor be noted.

68.2 December Services

Notification had been received for December Services for St Michael's Church (and neighbouring villages):

Sunday 10th December 6.30pm	Tree of Lights Services at St Gregory's Offchurch. No Service at Weston
Saturday 16th December 6.00pm	Carol Services with Mulled Wine and Mince Pies at Weston
Sunday 24th December 4.00pm 10.30pm	Christmas Eve Crib Service with The Pilgrim Puppets at Weston Christmas Holy Communion at St John's Wappenbury
Monday 25th December 9.30am 10.30am	Christmas Day Family Communion at St Gregory's Offchurch Family Service at St Margaret's Hunningham

RESOLVED THAT the dates be noted.

68.3 HS2 Drop in Sessions

It was reported that HS2 were holding regular drop-in surgeries. Details were as follows:

	Offchurch Village Hall School Hill Leamington Spa CV33 9AL	Cublington Village Hall Broadway, Cublington Leamington Spa CV32 7JR	Ufton Village Hall Ufton Leamington Spa CV33 9PF
Thursday 9 November 2017	10am to 12 noon	1pm to 3pm	4:30pm to 6:30pm
Thursday 11 January 2018	10am to 12 noon	1pm to 3pm	4:30pm to 6:30pm
Thursday 8 February 2018	10am to 12 noon	1pm to 3pm	4:30pm to 6:30pm
Thursday 8 March 2018	10am to 12 noon	1pm to 3pm	4:30pm to 6:30pm
Thursday 12 April 2018	10am to 12 noon	1pm to 3pm	4:30pm to 6:30pm

RESOLVED THAT the dates be noted.

68.4 Review of Parliamentary Boundaries

A submission had been made by Warwick District Council, as agreed by the Licensing & Regulatory Committee, to the Boundary Commission for England with regard to the 2018 review of Parliamentary Constituencies within the West Midlands Region.

“The Licensing & Regulatory Committee of Warwick District Council has considered the revised proposals for the Parliamentary Constituencies within the West Midlands Region on behalf of the District Council and has made the following observations to the Boundary Commission for England (BCE).

The notification stated that Warwick District Council did not object to the proposals as laid out in the revised proposals for new constituency boundaries in the West Midlands and in doing so:

- (a) welcomed the retention of Warwick and Leamington in a single constituency;
- (b) regretted the proposals for Kenilworth, which faced their fourth reshuffle in 35 years (having been part of Warwick and Leamington, Rugby and Kenilworth, Kenilworth and Southam); and
- (c) regretted that Radford Semele and Eathorpe, Hunningham, Offchurch and Wappenbury JPC would move to the Rugby & Southam constituency.

Warwick District Council recommended one minor change that the boundary for the Coventry South & Kenilworth constituency should be amended to the south of Kenilworth so that it followed the current Town Boundary (as set out at Map 1), thus removing a potential of part of a new development of circa 100 homes which was anticipated to be completed before the next general election being in another constituency. This would also reflect the proposed Warwick District Council Ward Boundary changes, due to come into force in May 2019.

Warwick District Council highlighted to the Commission the developments H43 and H08, of ultimately 4000 houses within its adopted Local Plan, as identified in the plan at Map 2, which would more readily identify with the Coventry South & Kenilworth constituency than the Warwick & Leamington constituency, but acknowledged that the BCE were not permitted to consider growth as part of their remit.

Warwick District Council informed the Commission that between now and the next scheduled General Election, this District would have increased by 8,258 homes (as outlined within their adopted Local Plan) which equated to circa 13,000 new electors within Warwick District.

RESOLVED THAT the updated be noted.

68.5 Contribution towards Christmas lights

A request had been received for a contribution of £800 towards the estimated £1,600 costs of purchase of Christmas lights. These would be a permanent fixture down the length of the Limes on Sabin Drive. The Village Events committee hoped to raise a good amount towards this target.

Following discussion it was agreed that this would be discussed further during 2018 by which time the amount of funds raised by the Village Events Committee would be known. The Village Events Committee would be required to make an application via the Grants and Donations Procedure but if any donation was made it would be a much smaller amount than the £800 requested.

RESOLVED THAT the matter be discussed further at next September's meeting.

68.6 Request Received from the Village Hall

A request had been received from the Village Hall Committee for a contribution of £50 towards the purchase of a Christmas tree that would be situated outside the Village Hall.

It was noted that the Parish Council had approved other applications from the Grants section of the budget for 2017-18 (£800) and on this occasion the request could not be met. The Village Hall Committee would be welcome to make an application next year via the Grants and Donations procedure.

RESOLVED THAT the Clerk reply to the request and inform them of the decision on this occasion not to grant the funds.

69. Prostate Cancer

The Chairman updated that WDC and WCC were publicising the pros for men to have a prostate cancer test. One way of testing was via a blood test this determined if the PSA levels were within normal range.

It was noted that a charitable organisation was available to attend at events to carry out these tests. It was agreed that this could be arranged to take place at the Annual Parish Meeting in May.

RESOLVED THAT

- (i) Agenda item for March's meeting to finalise arrangements and commence advertising the event.
- (ii) That the Charity be approached to attend May's meeting to carry out tests. The test would be offered for a small donation being made to the Charity.

70. Finance**70.1 Payments**

The following payments were approved: -

Payments (Current Account)				
Date	Reference	Payee	Details	Value
04.12.17	BACS	J Chatterton	Clerk's Salary November 2017	
04.12.17	BACS	HMRC	November's Tax Payment for Clerk	£96.40
04.12.17	BACS	J Chatterton	Office allowance & expenses November	£10.00
04.12.17	BACS	J Chatterton	Clerk's Salary December 2017	
04.12.17	BACS	HMRC	December's Tax Payment for Clerk	£
04.12.17	BACS	J Chatterton	Office allowance & expenses December	£10.00
04.12.17	BACS	St Michael's Church	Churchyard mowing donation PAID	£650.00
04.12.17	DD	ICO	Data Protection Renewal	£35.00

RESOLVED THAT the payments be approved.

70.2 Draft Budget 2018-19

Discussion took place on the draft budget for 2018/19.

It was noted that in previous years the Parish Council received two grants from WDC. In 2017/18 these amounts were, Concurrent grant of £645.00 and Council Tax support grant of £233.00 giving a total payment of £878.00. For 2018/19 the Concurrent grant would be £0.00 and the Council Tax support grant £117.00. Total reduction of £761.00.

The tax base for 2018/19 was £186.36.

Further work to be undertaken and the budget would be approved at January's meeting.

RESOLVED THAT the budget and precept request be finalised at January's meeting.

70.3 Newsletter

An email had been received from the new editor of the Newsletter. It was noted that the funds were required for the newsletter to continue. It was agreed that although many received the newsletter electronically some still preferred to receive this in printed form.

RESOLVED THAT

- (i) The Clerk write to the editor to arrange payment of this year's £75.00 contribution (budgeted item).
- (ii) The Parish Council continue to support the newsletter for 2018/19.

71. Planning

The following Planning Application had been received:

Application No: W/17/2221
 Location: Meadow End, Rugby Road, Weston Under Wetherley
 Proposal: Application for a lawful development certification for a proposed single storey rear extension to the original dwelling

RESOLVED: No comment

72. Slippage from fields narrowing pavements

It was reported that the contractor who had been asked to provide a quote for the work was unable to do so. Following clarification from their insurance company the work would not be covered by their public liability insurance.

RESOLVED THAT Councillor Harrington further investigate the contact details for the landowner(s).

73. Collapsing playing field fence

Councillor Harrington updated that he had been in contact with Jonathan Huxley, Green Space Development Officer, Warwick District Council and would provide further update when known.

RESOLVED THAT update be provided to January's meeting.

74. Planters

It was noted that the planters which were a part of the gates could not be made bigger. The decision was taken that new planters could be made which would be placed in front of the gates and these would maximise the area.

ACTION: Councillors Pam Redford and Jenny Arnold to meet with Dave Moorcroft at the site to discuss options and ideas.

75. Quotations

Quotation had been received to install hardstanding to bench by the village hall (£98.00) and for the supply and fit of tree guards (£182.00).

RESOLVED THAT

- (i) the quotations be approved.
- (ii) Clerk to contact Dave Moorcroft and arrange for the work to be completed.
- (iii) Councillor Pam Redford to make arrangements for the new trees to be delivered.

76. Memorial Bench

An update was received from Councillor Harrington on the memorial bench requiring maintenance. The family of the person referred to had agreed for the work to be carried out.

RESOLVED THAT Councillor Harrington to carry out the work to the bench.

77. HS2 Community Benefit Fund

The Clerk and Councillor Pam Redford had met to progress an application to the HS2 Community Benefit Fund. Negotiating the "Eligibility Criteria" had not been possible and a request to the help desk for support had been made. However, after this conversation it appeared that only the landowner could make a bid, as this project would be along the road verges and the land owner was WCC highways.

Councillor Pam Redford had contacted WCC asking for suggestions on how the PC could move forward with a bid for the project.

Further advice was awaited.

RESOLVED THAT agenda item for January's meeting.

78. Policy Updates

78.1 Standing Orders

The Standing Orders were reviewed and approved with no changes.

RESOLVED THAT the Standing Orders be approved and dated 6th December 2017. The next review date would be December 2018.

78.2 Financial Regulations

The Financial Regulations were reviewed and approved with no changes.

RESOLVED THAT the Financial Regulations be approved and dated 6th December 2017. The next review date would be December 2018.

79. Meeting dates

The meeting dates for 2018 were approved as follows:

January	17 th
February	No Meeting
March	7 th
April	18 th
May APM & APCM	24 th
June	20 th
July	11 th
August	No Meeting
September	12 th
October	24 th
November	14 th
December	No Meeting

RESOLVED THAT

- (i) the dates be approved.
- (ii) Clerk to book meeting venues.
- (iii) Dates to be uploaded to the website.

80. Next Meeting

The date of the next meeting was confirmed as **Wednesday 17th January 2018** at 7:30pm at St Michael's Church.

The meeting closed at 9:30pm